

**BOARD OF DIRECTORS MEETING
AGENDA
Amended 06-17-2019**

Risk Management Office
1911 San Miguel Drive, Suite 100
Walnut Creek, CA 94596

**Thursday, June 20, 2019
10:00 A.M.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Victoria Thomas at (925) 943-1100 or (925) 946-4183 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting. Documents and materials relating to an open session agenda item that are provided to the MPA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at 1911 San Miguel Drive, Suite 100, Walnut Creek, CA 94596. The documents will also be available on the agency's website at www.mpa-nc.com.

I. CALL TO ORDER – President Tracy Robinson

II. INTRODUCTIONS

III. APPROVAL OF THE AGENDA AS POSTED

IV. PUBLIC COMMENTS – *This time is reserved for members of the public to address the Board relative to matters of MPA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.*

V. CLOSED SESSION – *Pursuant to Government Code Sections 54957.6 and 54956.9(d)(2), the Board of Directors will adjourn to a closed session to discuss the following matters:*

1. Conference with Labor Negotiators

Agency Designated Representative: Linda Cox, Chief Administrative Officer

Unrepresented Employees:

- Accountant
- Administrative Assistant
- Administrative Services Supervisor
- Finance Manager
- General Liability Manager
- Sr. General Liability Claims Adjuster
- General Liability Adjusters (3)
- Program Coordinator
- Risk Analyst
- Workers' Compensation Manager
- Sr. Workers' Compensation Claims Adjusters (2)
- Workers' Compensation Claims Adjuster
- Workers' Compensation Claims Assistant
- Workers' Compensation Claims Clerk

2. Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9:

1 potential case

Report out from Closed Session:

VI. CONSENT CALENDAR – <i>If the Board of Directors would like to discuss any items listed, it may be pulled from the Consent Calendar.</i>
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A.	Board of Directors Minutes – May 9, 2019	P. 1
B.	Board of Directors Summary of Action Items – May 9, 2019	P. 11
C.	MPA’s Financial Statement – April 2019	P. 14
D.	PFM Investment Report – April 2019	P. 24
E.	Treasurer’s Report –April 2019	P. 62
F.	Local Agency Investment Fund Statement – April 2019	P. 63
G.	California Asset Management Program Statement – April 2019	P. 64
H.	General Liability & Workers’ Compensation Actuarial and Experience Modification Reports for Member Contribution Consideration	P. 68
I.	MPA Self-Funded Short Term Disability Program Renewal and Actuarial Valuation	P. 243
J.	Proposed Changes to MPA’s Governing Documents	P. 252
K.	Armanino Contract with MPA	P. 300
L.	ERMA Board of Directors Meeting Minutes – April 30, 2019	P. 329
M.	CARMA Board of Directors Meeting Minutes – April 10, 2019	P. 340

Recommendation:

Staff recommends approval of the Consent Calendar.

VII. ACTION ITEMS

- 1. Proposed Employer Assistance Program Service Provider Change** P. 347
Recommendation: Staff recommends the Board of Directors select and approve a change of vendors to provide EAP services.
- 2. MPA’s California Association of Joint Powers Authorities Accreditation** P. 353
Recommendation: Staff recommends the Board of Directors accept and file the CAJPA audit.
- 3. Proposed MPA Cost of Living Adjustment** P. 394
Recommendation: Staff recommends the Board of Directors approve the proposed Cost of Living Adjustment effective July 1, 2019.
- 4. Wellness Program Rate Renewal** P. 402
Recommendation: Staff recommends the Board of Directors approve the Wellness Program rate of \$0.057 of \$100 of payroll for Fiscal Year 2019-20.
- 5. Vehicle Physical Damage Program Rate Renewal** P. 405
Recommendation: Staff recommends the Board of Directors approve the Vehicle Physical Damage Program rate of \$.43 of \$100 of ACV for FY 2019-20.

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| 6. | <u>Life, AD&D, & Long Term Disability Rate Renewal</u>
<i>Recommendation: Staff recommends the Board of Directors approve the renewal of the Life, AD&D, and Long Term Disability Programs with no rate increase for FY 2019-20.</i> | P. 407 |
| 7. | <u>CalPERS Retirement Unfunded Liability</u>
<i>Recommendation: Staff recommends making an Additional Discretionary Payment to CalPERS of \$1,053,720 and allocating it among the other programs and reviewing this topic again in April 2020.</i> | P. 409 |
| 8. | <u>Proposed MPA Compensation Study Benchmarks</u>
<i>Recommendation: Staff recommends the Board of Directors approved the proposed benchmarks to allow the compensation study to move forward.</i> | P. 441 |
| 9. | <u>Budget for Fiscal Year 2019-20</u>
<i>Recommendation: Staff recommends the Board of Directors approve the Budget for Fiscal Year 2019-20.</i> | P. 443 |

VIII. INFORMATIONAL ITEMS – <i>The following items are informational items only. No action is required.</i>
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| 10. | <u>Risk Control Services Summary</u> | P. 513 |
| 11. | <u>General Liability and Workers' Compensation Dashboard</u> | P. 519 |

IX. MPA MANAGERS' REPORTS

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| 12. | <u>General Liability Department</u> | P. 521 |
| 13. | <u>Workers' Compensation Department</u> | P. 523 |
| 14. | <u>Finance Department</u> | P. 526 |
| 15. | <u>Chief Administrative Officer's Report</u> | |

*Next Executive Committee meeting – Wednesday, September 4, 2019
Next Board of Directors meeting – Thursday, September 19, 2019*

X. MEMBERS COMMENTS

XI. ADJOURNMENT
