

EXECUTIVE COMMITTEE MEETING

1911 San Miguel Drive, Suite 200
Walnut Creek, CA 94596

May 31, 2023, at 12:00 p.m.

MINUTES

EXECUTIVE COMMITTEE

MEMBERS PRESENT

Sukari Beshears, President, City of Brentwood
Michael Chandler, Vice President, City of Martinez
Tim Przybyla, Treasurer, EC Member-at-Large, Treasurer, City of Oakley
Charles Ching, EC Member-at-Large, City of San Pablo
Thomas Lloyd Smith, EC Member-at-Large, City of Antioch

EXECUTIVE COMMITTEE

MEMBERS ABSENT

Tracy Robinson, Ex-Officio, City of Lafayette

OTHERS PRESENT

Linda Cox, Chief Administrative Officer
Frank Williamson, Finance Manager
Erwin Chang, General Liability Manager
Jasmin Intravaia, Administrative Assistant
Linh Andren, General Liability Claims Adjuster
(joined by telephone for Closed Session)
Kellie Murphy, Legal Counsel, Johnston Schacter & Lewis
(joined by telephone for Closed Session)

I. CALL TO ORDER

President Sukari Beshears called the meeting to order at 12:02 pm.

II. INTRODUCTIONS

III. APPROVAL OF THE AGENDA AS POSTED

Charles Ching moved, seconded by Thomas Lloyd Smith, to approve the agenda as posted.
The motion passed with an affirmative vote by all members present.

IV. PUBLIC COMMENTS

None

V. APPROVAL OF THE CONSENT CALENDAR

Michael Chandler moved, seconded by Charles Ching, to approve the Consent Calendar. The motion passed with an affirmative vote by all members present.

VI. ACTION ITEMS

1. Funding MPA Building Upgrade-New Phase I: Re-Roof and Handrail/Stair Repairs

Linda Cox presented to the Executive Committee an update and recommendations by the Building Committee on the Building Upgrade project.

Tim Przybyla moved, seconded by Michael Chandler to approve the addition of \$200,000 to the Fiscal Year 2023-24 Budget and move forward to the Board of Directors for approval in conjunction with approving the final budget on June 15, 2023, Board of Directors meeting.

2. FY 2023-24 Proposed DRAFT Budget

Frank Williamson and Linda Cox presented the Draft Budget for FY 2023-24 to the Executive Committee.

Tim Przybyla moved, seconded by Thomas Lloyd Smith, to approve the proposed budget and directed staff to finalize the budget to include any premium rate changes or adjustments, include a summary of changes, and move forward to the Board of Directors for approval and adoption on the June 15, 2023, Board of Directors meeting.

3. Retrospective Adjustment of Member Premiums

Linda Cox presented the Bickmore Actuarial Retrospective Adjustment of Member Premiums report to the Executive Committee.

Tim Przybyla moved, seconded by Sukari Beshears to recommend to the Board of Directors not to declare dividends for Fiscal Year 2023-24. The motion passed with an affirmative vote by all members present.

4. Municipal Pooling Authority Investment Policy 2023 Annual Review

Frank Williamson and Linda Cox presented the investment policy updates to the Executive Committee.

Tim Przybyla moved, seconded by Michael Chandler to approve the Municipal Pooling Authority Investment Policy updates and forward it to the Board of Directors for approval and adoption. The motion passed with an affirmative vote by all members present.

VII. INFORMATIONAL ITEMS

1. PFM Investment Portfolio Update
2. UPDATE to FY 2023-24 Program Premium Allocation

VIII. MPA MANAGER'S REPORTS

3. Finance Department
No Discussion
4. General Liability Department
No Discussion
5. Workers' Compensation Department
No Discussion
6. Chief Administrative Officer
No Discussion

12:58 p.m. Executive Committee members took a break and then moved to Closed Session.

IX. CLOSED SESSION

1. **Quinto v. City of Antioch GL-014188**
2. **Public Employment**
Public Employee Performance Evaluation/Appointment/Dismissal/Release
Title: MPA Chief Administrative Officer
3. **Conference with Labor Negotiator**
Agency Designated Representatives:
MPA Board President and Board Vice President
Unrepresented Employee:
 1. MPA Chief Administrative Officer

Report Out from Closed Session:

-Closed Session Items 1, 2, and 3 Direction was given, but no action taken.

X. ADJOURNMENT- Meeting was adjourned at 2:00 p.m.